



## FINANCIAL LANGUAGE ANALYST – PE/VC (Spanish and Portuguese Speaker) **FACTSET**



[www.factset.com](http://www.factset.com)

We are currently looking for Portuguese and Spanish speaker working at our new office in the center of Riga to expand our non-English products of both present and historical financial information.

Specialists with foreign language skills are involved in our document acquisition process as well as data input activities of the relevant financial information. The

employee will receive a full training, as well as gain familiarity with financial concepts and terminology. We are offering a competitive compensation package, including private health-insurance and free lunch.

### Job responsibilities:

- Obtaining financial information via web research and direct company contact;
- Covering and updating information on private equity asset managers;
- Assisting in converting this information into formats usable for FactSet's in house applications;
- Identifying and inputting relevant financial information;
- Applying language skills in daily internal and external communication – both written and spoken.

### Required skills:

- **Native or close to native level of Portuguese AND Spanish** in addition to fluency in English;
- Excellent research skills;
- Ability to process data quickly;
- Good technical skills;
- Good communications skills written & oral;
- Good knowledge of the Microsoft Office package.

### Desirable skills:

- Knowledge of financial statements and financial terminology.

Send your an application letter and your CV in English to: [riga\\_admin@factset.com](mailto:riga_admin@factset.com) with copy to [eures.nordicos@sepe.es](mailto:eures.nordicos@sepe.es) Subject: EURES FAL-PE/VC

**Dead line: November 4th, 2017.**